

DISTRICT ACCESS COMMITTEE (DAC)**MINUTES****FEBRUARY 28, 2022****3:00 – 4:30 PM**<https://santarosa-edu.zoom.us/j/95945961990>

Attended: Gene Durand, Don Webb, Desiree Canevari, Kathy Burton, Corrine Haverinen, Chief Brownlee, Leila Rand, Erin Daniels, Stephanie Jarrett, Lisa Beach, Robin McHale, Kim Starke, Hank Lankford and Tara Johnson.

I. HOUSEKEEPING; CHECK IN; RUMORS

- *Tara shared mentioned that the pathway on the westside of Tauzer is not yet finalized with striping.*
- *Hank stated that it is possible that the contractor has been delayed. He will check and follow up.*
- *Corrine mentioned the PowerPoint that the Accessibility Workgroup created to raise awareness with Cabinet, Administration and the college about what they do to help students with online course materials and accessibility. Thought it would be good to show our committee.*
- *Don met with Erin and Kate about the possibility of purchasing a good map program. Kate was very favorable, but wants to wait until after the building renumbering project is complete.*
- *Hank shared that the sidewalk repair project in the Lounibous/Armory area is finally taking place and will be moving forward in a few weeks.*
- *Lisa shared that she met with some Distance Ed Coordinators and reps at ACLU to discuss accessibility of digital instructional materials. She suggested to DRD that they include a statement on the email that is sent to instructors with DRD students something like: "In order to ensure that your digital publisher materials are as accessible as possible, please consider upgrading to the most recent version."*

II. APPROVAL OF MINUTES – APPROVED AS IS

January 24, 2022, Meeting Minutes

III. COMMITTEE GOALS FOR 2021/22

- Implementation of revised ADA Transition Plan
 - *Gene met with Kim and thanked her for showing him the database and walking him through the plan.*
 - *Gene also met with Serafin and he said working on hiring a contractor to review the plan and make it current. He hopes to invite him to the next DAC meeting and will follow up with Serafin by the end of the week.*
 - *Tara said it would be nice for the next meeting to get a timeline for the plan with expectations and deadlines.*
 - *Don said he would be happy to assist to onboard the person and share the plan.*
- Revised BP/AP for Accessibility (incorporating procurement)
 - *Stephanie share that the short term plan is for Leila to work with her when she finds issues with software purchases that are incomplete, etc. The long term plan is to have a small workgroup to vet the problems.*

- Ensure that Purchasing & Facilities appointments attend DAC meetings
 - *This has been achieved with Stephanie and Hank as part of the committee.*

IV. OLD BUSINESS FOR DISCUSSION AND POSSIBLE ACTION

1. Facilities Improvements/DAC Database/ADA Transition Plan
 - *Already discussed*
2. Discussion on standards to assess software accessibility
 - *Already discussed*
3. Campus Maps and Signage
 - *Tara brought up the idea of having current laminated PDF maps put up around campus. Then realized it was a different meeting that this was discussed at, but that it should be DAC who does this. Maybe have a sub-committee.*
 - *Chief asked about the cost for our Graphics Dept. to do this, and said he could have his department put them up.*
 - *Kim said she uses Staples for things like this and has a CalCard. She would just need to know how many.*
 - *Gene asked if Stephanie could work with Kate to get the approval and that we could use our own funds.*
 - *Stephanie said she has current maps that were made for the Safety Monitors and there are about 30 left over if we want to use them. They don't need to be laminated as they are on the strong boards.*
 - *Leila mentioned that Javier has recently updated the maps on line.*
 - *Tara mentioned that the maps need to include the accessible pathways. If Kim could get the number needed and laminates, Dist. Police can put them up and that would be good. Then we could check them monthly and update as needed. The cost would be minimal compared to the problem of not having them.*
 - *Gene asked Stephanie to bring up the map she has. She put it in the chat.*
 - *Stephanie mention that we would need direction on where to place them for the best use.*
 - *Tara said that she and Kim know exactly where they should be placed.*
 - *Hank mentioned that the path to Tauzer should be ready in about two days. The ADA parking though will be starting by the end of the week and should be complete by the end of the month.*
 - *Tara said that's great, since this is the pathway that leads to Maggini where many use the private bathroom.*
 - *Hank mentioned the Gender Neutral bathroom in Tauzer, but Tara said the one in Maggini is closer and easier to use.*
 - *Tara shared concern about the limited parking for when more students and staff are back in the summer and fall. And with the changes for traffic on Elliot. Wonders if there is anything that DAC can propose to assist with accessibility, possibly bussing from the downtown mall.*
 - *Chief also mentioned concern over the amount of disabled parking (our focus) need to check in with Capital Projects about parking. Previous agreement with SR Garage on 7th street. Maybe other alternatives. With the increase of staff and students in the Fall, we*

need to start the conversation now.

- *Corrine mentioned a map that she had made in the past. It was a Path of Travel Map for the Access (ADA) website and showed the accessible parking and paths, elevators, bathrooms, etc. She could do it again if it would help. She would just need the original files of the updated map.*

V. MEETING RECAP AND ACTIONS ITEMS

- *Serafin to hire consultant to review and update the Transitional Plan and will invite to next meeting.*
- *Update campus signage with Stephanie maps.*
- *Discuss possible solutions to parking issues with increased staff and students on campus.*

VI. PLAN NEXT MEETING AGENDA

- *Next meeting – March 28, 2022*