

**EEOAC Meeting Minutes**

Monday, March 25th, 2019

1. **Welcome/Check In**
	* + - Note taker – Regina
			- Javier to take notes next meeting
2. **Announcements**
* Student Equity has 4 more events for spring 2019
	+ 38 RSVPs currently for Kimberly Papillion
	+ 19 RSVPs for Dr. Grant
	+ 5 RSVPS for ECI event
	+ 17 RSVP’s for Growth Mindset
* 3/26 webinar 11-12:30 p.m. in Doyle 4244
1. **Solution Forum**
	* + - Reviewed agenda- located in Doyle 4245
			- Breakout Spaces: 4228,4243 and 4244
			- 32 RSVP’s to date. All VP’s attending and several PCC members
			- Capping attendees at 60
			- Byron Reaves and Rosa will facilitate on the Petaluma campus
			- Dr. Chong wants to know what he should cover at the forum, send suggestions to Sussanah.
			- The theme of this forum is Employees not feeling supported and/or included

**(define included and supported)**

* + - * Suggested t-shirt ideas: Front/I am a Change Agent Back/Got Solutions?
			* Recommendation of buttons for participants
			* See highlighted agenda items below for tasks:

Agenda:

1. Refreshments, Light Music and Convene- team arrive at 1:15
2. EEOAC Intro/Welcoming Remarks

A: Cheers and Presidents Welcome-Dr. Chong: Cathy to start with cabinet shout out, chant and introduce president

B. Survey Themes and Outcomes: Cathy and Regina

C. Diversity and Inclusion Progress Reports: Amy – highlight positive responses of the survey, why SRJC was chosen, diversity and inclusion progress reports, change on the horizon, what has happened to date- trainings, etc.

D. Vision, Mission and Goals of Forum: Sussanah

E. Ground rules: Javier: what the forum is not- a complaining session nor time to review the survey.

 Rules: confidentiality, be fully present, be respectful of others experiences, give others a chance to participate, respect the time limits, respect the parking lot, we’re committed to following up on concerns that require further attention

**Tasks:**

* **Amy:**

**Create music play list for forum**

* **Cathy:**
1. **Take snacks to PC morning of forum**
2. **Send special invite to PDA attendees**
3. **Send Regina the survey themes and outcomes slide**
* **Regina**
1. **Request PGI and Flex credit**
2. **Request Equity funds for buttons/t-shirts: UPDATE: If we can tie the event into equity measures, purchases can be approved.**
3. **Multiple Methods**
* Feedback is due April 12,2019

**Next Meeting:** Friday, March 3, 2019 from 10-12:00 p.m. Plover 526

 **Members Present:**  Rosa, Sussanah, Regina, Cathy, Sussanah, Javier and Claire

Future Items:

* Student Solution Forum
* EEOAC Hall of Fame